Populating Item 17 on the new CMS-1500 (02-12) Form

This document will detail:

- Item 17 information
- How to populate Item 17

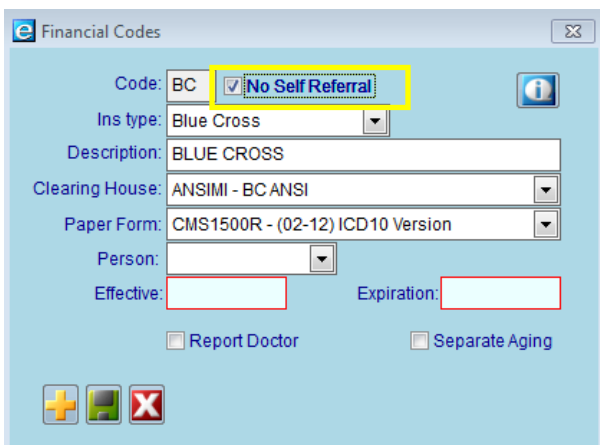## Information about Item 17 (Name of Referring Provider or Other Source)

Item 17 of the CMS-1500 (02-12) claim form is reserved for the Referring Provider or Other Source. According to the National Uniform Claim Committee, NUCC, "if multiple providers are involved, enter **one** provider in the following priority order":

1. Referring Provider qualifier of DN
2. Ordering Provider qualifier of DK
3. Supervising Provider qualifier of DQ

Populating Item 17 (Name of Referring Provider or Other Source)

If you need to report anything other than a referring doctor in Item 17, a few extra steps must be taken. eTHOMAS will self-refer on all claims unless told not to. A self- referral will prevent reporting an Ordering Provider or Attending/Supervising Provider in Item 17. To turn off self-referring feature go to Code Files | Insurance | Financial. Select the financial code to edit, and place a check mark in "No Self Referral" then save your changes.

To populate a referring doctor other than the self- referral with a Referring Provider and a qualifier of DN

Once you have logged into eTHOMAS, go to a patient's header. From the claim header, enter the Doctor Code for the Referring Provider in the Referral field and save your changes.

To populate an Ordering Provider with a qualifier of DK

To populate Item 17 with a DK qualifier for Ordering Provider, click the "All Fields" tab, then enter the Doctor Code for the Ordering Provider in the Ordering Physician field and save your changes.

Next, the procedure code you are billing out must **also** be marked DME.

To populate a Supervising Provider with a qualifier of DQ—Medicare Claims only

To populate Item 17 with a DQ qualifier for Supervising Provider, click the "All Fields" tab, then enter the Doctor Code for the Attending Provider in the Att Physician field and save your changes. **A DQ qualifier will be reported for MR claims only.**

You may only report a Referring Provider, Attending Provider **or** Ordering Provider in Item 17. Be sure to fill in only one of the fields (Referral, Att. Physician or Ordering Physician) in the Header for paper claims. Referring Provider will always have priority over Attending or Ordering Provider on the CMS-1500 form. All three Providers may be reported electronically.